



14 January 2021

Dear Parents/Carers

Year 8 Parent/Subject Teachers Virtual Consultation Evening – Wednesday 20 January 2021

I would like to invite you to virtually attend our Year 8 Parent/Subject Teachers Consultation Evening on **Wednesday 20 January 2021 between 3.15pm and 5.45pm.**

Unfortunately, due to the changes in response to COVID-19 from the DfE, we will not be able to invite parents/carers into school. Therefore we are offering families the chance to meet with your son's teachers via a virtual platform on a one to one basis and discuss any questions that you may have. These meetings will be scheduled as five minute appointment slots.

You can access the parents evening booking system by going to our school website and clicking on Menu > Parents > Parents Evening System, or via the direct link here: (<https://hayesbrook.schoolcloud.co.uk>).

Appointments can be made from today at 6pm and will close at 3.00pm on the day of the parents evening. I strongly recommend that you make your appointment choices as soon as possible, to avoid disappointment.

Please click the link about how to attend a video call: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

To confirm your attendance, please use our online booking system, which allows you to choose your own appointment times with your son's subject teachers and which will send you an email confirming your appointments.

PLEASE NOTE: If you are unable to virtually attend the evening, please sign in to the online booking system and let us know by clicking on the "I'm unable to attend" option (see Step 2 in the attached Parent's Guide).

Should you have any queries or concerns please do not hesitate to contact the school office on 01732 500600.

Yours sincerely

Mr S St John
Head of School