



8 January 2021

Dear Families

Remote Learning from 11 January 2021

Firstly can I thank you for your efforts in supporting your children during this first week of remote schooling. Many of us within the school are parents ourselves and fully understand the pressure created by Monday's announcement of the lockdown. I hope that it is clear to you that we will continue to be fully invested in supporting your son/daughter during this lockdown period and I hope that our systems in the school will continue to provide you the opportunity to raise and discuss issues as they arise.

As always, I am also indebted to all of the staff at Hayesbrook who continue to face the huge challenges we have had presented to us, with little warning, but with a determination to provide the best for our pupils. It also important to understand that they too experience these same pressures felt during a lockdown and have their own family life to manage alongside a move to remote learning.

I am writing to confirm the remote learning offer from week commencing 11 January, which we will continue to monitor as the lockdown progresses. I will obviously communicate any changes that need to be made in the future as the need arises.

Timings of the day

From Monday 11 January all pupils will follow their normal timetable and the timings of the school day that we have been following from September to December. *(Key Stage 3 pupils will follow their normal timetables Periods 1-4, with a daily piece of Department/HOY 'Prep' work set on Show My Homework: Please see * below)*

The week commencing the 11 January is a **week 2** in our fortnightly timetable. Please see the timings below for each Year group. Parents are able to access their son/daughter's timetable via the School Gateway whilst pupils can access their own timetable via Show my Homework.

Period	Year 7-9	Year 10-11	Year 12	Year 13
1	08.45-09.45	08.45-09.45	08.45-09.45	08.45-09.45
2	09.45-10.45	09.45-10.45	09.45-10.45	09.45-10.45
3	11.15-12.15	11.15-12.15	11.15-12.15	11.15-12.15
4	12.45-13.45	12.15-13.15	12.15-1.15	12.45-13.45
5	Department/HOY Prep	13.45-14.40	13.45-14.40	13.45-14.40

* Department/HOY 'Prep' Work for Key Stage 3

Day	Prep Work – all set daily via SMHW
Monday	Bedrock
Tuesday	Science
Wednesday	Bedrock
Thursday	Literacy
Friday	Director of School/Head of Year Prep

Remote Learning

From Monday 11 January pupils will experience a blended approach to their lessons, which relies on the Google Classroom platform supplemented by Show My Homework. This means:

- Pupils will have 5 lessons a day.
- Teachers will direct pupils via Google Classroom or SMHW to the work set for a lesson. Most lessons will start on Google Classroom for some 'live' interaction with their teacher. This time may last from between 5-10 minutes plus, depending on the judgement of the teacher and the stage of the sequence of learning.
- On occasions work may be solely set on SMHW but teachers will ensure that prior warning via a previous 'live' session will have been given.
- The **Key Stage 3** Department 'Prep' will only be set on SMHW and can be completed during student's Period 5 or at a later time in the day at your discretion.
- Pupils are expected to join their lesson promptly and with their microphones and cameras off. The chat facility must only be used at the direction of the teacher and pupils must use this appropriately and in full written terms.
- Teachers will use these 'live' sessions to provide clear and frequent explanation of new content and associated tasks. It will also allow teachers to ask questions and provide feedback to pupils as the curriculum is delivered.
- On occasions teachers will also direct pupils to other online learning platforms that will support their on-going learning and assessment. These include platforms such as SMHW, Seneca Learning, Maths Watch, Quizlet, Bedrock, Lexia and Loom. Many of these platforms also provide quick digital feedback and direction to pupils in understanding their strengths and weaknesses.
- Attendance and engagement will be tracked at a teacher and departmental level. You may receive contact beyond our usual 'keeping in touch' calls if your son/daughter misses learning.
- Facilities to allow your son/daughter to message their teaching staff exists within the Google Classroom and SMHW platform. Please encourage them to use this, but remind them to do this within the normal working hours of the school day.

Technology issues

- If you require technical support please use the following link to access our IT team who will be able to respond and support you or your son/daughter <https://hayesbrook.on.spiceworks.com/portal> Alternatively you can ring 01732 500600 and press 9 to leave a message.
- We have a very small number of PCs and Laptops available. Please contact Mr Upton if your son is in Key Stage 3, or Mrs Ansell if your son/daughter is in Key Stage 4/5 and their learning is restricted due to a lack of access to a computer or the internet.

I have obviously written to you several times in the last 10 days as the Government's position on re-opening of schools has changed. I apologise for this level of uncertainty but hope that the changes and direction given in this letter provides an update for how we intend to move forward.

As always I thank you for your support.

Yours sincerely



Sebastian St John
Head of School

