



5 January 2021

Dear Parents/Carers

KS3 Google Classroom Guidance – January 2021

From 11 January Year 7, 8 and 9 lessons may be delivered live via Google Classroom. Students will be following their normal timetables for period 1 to 4. There will be no period 5 lessons at present.

I have today posted a guidance video on Show my Homework to help students login to Google Classroom. **It is vitally important that all students attempt to access this platform this week in order to alleviate any issues which may occur on Monday.** Students must login using their school username and password. Please note that students will not be able to access Google Classroom on other personal accounts.

During each virtual session, students should keep to the following expectations:

- Cameras should be switched off.
- Microphones should be muted unless a teacher has asked a student to unmute themselves.
- Questions can be typed in the chat box – students must write in formal English - no text talk.
- If a student misbehaves they will be removed from the session and a parent/carer will receive a phone call.
- Students must arrive promptly.

Should you require any further assistance please do contact us prior to Monday – to contact IT support, please call 01732 500600 then press 9 when you hear the automated messages.

Thank you so much for supporting us with the extended implementation of technology into our curriculum. We look forward to working with our young men in this new and innovative way!

Yours sincerely

Liam Upton
Associate Assistant Principal / Director of Key Stage 3