



14 December 2020

Dear Parents/Carers

## Year 12/13 Parent Consultation Evening – Wednesday 6 January 2021

I would like to invite you to virtually attend our Year 12/13 Parent/Subject Teachers Consultation Evening on **Wednesday 6 January 2021 between 3.15pm and 5.45pm.**

Unfortunately, due to the changes in response to COVID-19 from the DfE, we will not be able to invite parents/carers into school. However, at this point of the term we felt it was important to discuss your child's progress after the completion of their Pre Public Examinations. Therefore, we are offering families the chance to meet with your child's teachers via a virtual platform on a one to one basis and discuss any questions that you may have. These meetings will be scheduled as five minute appointment slots.

You can access the parents evening booking system by going to our school website and clicking on Menu > Parents > Parents Evening System, or via the direct link here: (<https://hayesbrook.schoolcloud.co.uk>).

Appointments can be made from today at 6pm and will close at 9.00am on the day of the parents evening. I strongly recommend that you make your appointment choices as soon as possible, to avoid disappointment.

Please click the link about how to attend a video call: <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

To confirm your attendance, please use our online booking system, which allows you to choose your own appointment times with your child's subject teachers and which will send you an email confirming your appointments.

**PLEASE NOTE:** If you are unable to virtually attend the evening, please sign in to the online booking system and let us know by clicking on the "I'm unable to attend" option (see Step 2 in the attached Parent's Guide).

Should you have any queries or concerns please do not hesitate to contact the school office on 01732 500600.

Yours sincerely

Mr S St John  
Head of School