



7 December 2020

Dear Parents/Carers

## Work arrangements during period of self-isolation

I am writing to confirm the working arrangements for your son/daughter over the next two weeks of their isolation period.

Please be assured that it is our commitment that during this period your son/daughter will receive work each day for their timetabled lessons. We have had two previous bubble closures since September and have used that opportunity to collect feedback from pupils and staff. We have adapted our online learning offer as a result of these closures and will continue to follow this practice during your son/daughter's home learning.

Learning for the next two weeks will be as outlined below:

- Your son/daughter will continue to follow his/her full timetable of lessons, which will continue to follow the usual timing of lessons.
- Lessons will always start on the Google Meet class link for the timetabled lesson. Details of each subject class your son/daughter is a member of can be found in the class area of Google Classroom.
- Your son/daughter's class teacher will set instructions for the lesson and provide guidance and direction to the resources necessary. Resources will be posted on SMHW and/or Google Classroom.
- Once your son/daughter's teacher has discussed and explained the work there will be a period of independent work. Teachers at their discretion will request that pupils return to the 'live' classroom at a set time to discuss the work completed.

My staff and I will endeavour to ensure that as little disruption to your son/daughter's education occurs as a result of this bubble closure. Please do not hesitate to contact the school if we can offer technical support or otherwise to you during this period. If your son/daughter is eligible for free school meals we will be in contact with you in the next few days to discuss arrangements for this.

Yours sincerely

Mr Sebastian St John  
Head of School