



30 November 2020

Dear Parents/Carers

Year 7 Parent/Subject Teachers Consultation Evening – Thursday 10 December 2020

The Year 7 Parent/Subject Teachers Consultation Evening will take place on Thursday 10 December 2020 between 3.15pm and 5.45pm.

Unfortunately due to the changes in response to COVID-19 from the DfE, we will not be able to invite parents/carers into school. Instead we are offering families the chance to meet with your son's teachers via a virtual platform on a one to one basis to discuss their start at The Hayesbrook School, and discuss any questions that you may have. These meetings will be scheduled as five minute appointment slots.

You can access the parents evening booking system by going to the academy website and clicking on Menu > Parents > Parents Evening System, or via the direct link here: <https://hayesbrook.schoolcloud.co.uk>

You will be asked to register your own name and that of your son, which will produce a list of teachers to make the necessary bookings with. All available subjects and appointment times will also be listed.

Appointments can be made from today at 6pm and will close at 9.00am on the day of the parents evening. I strongly recommend that you make your appointment choices as soon as possible, to avoid disappointment.

Attached with this letter are guides on how to use the on-line booking system and how to access the video call.

PLEASE NOTE: If you are unable to virtually attend the evening, please sign in to the online booking system and let us know by clicking on the "I'm unable to attend" option (see Step 2 in the attached Parent's Guide).

Should you have any queries or concerns, please do not hesitate to contact the school office on 01732 500600.

Yours sincerely

Mr S St John
Head of School